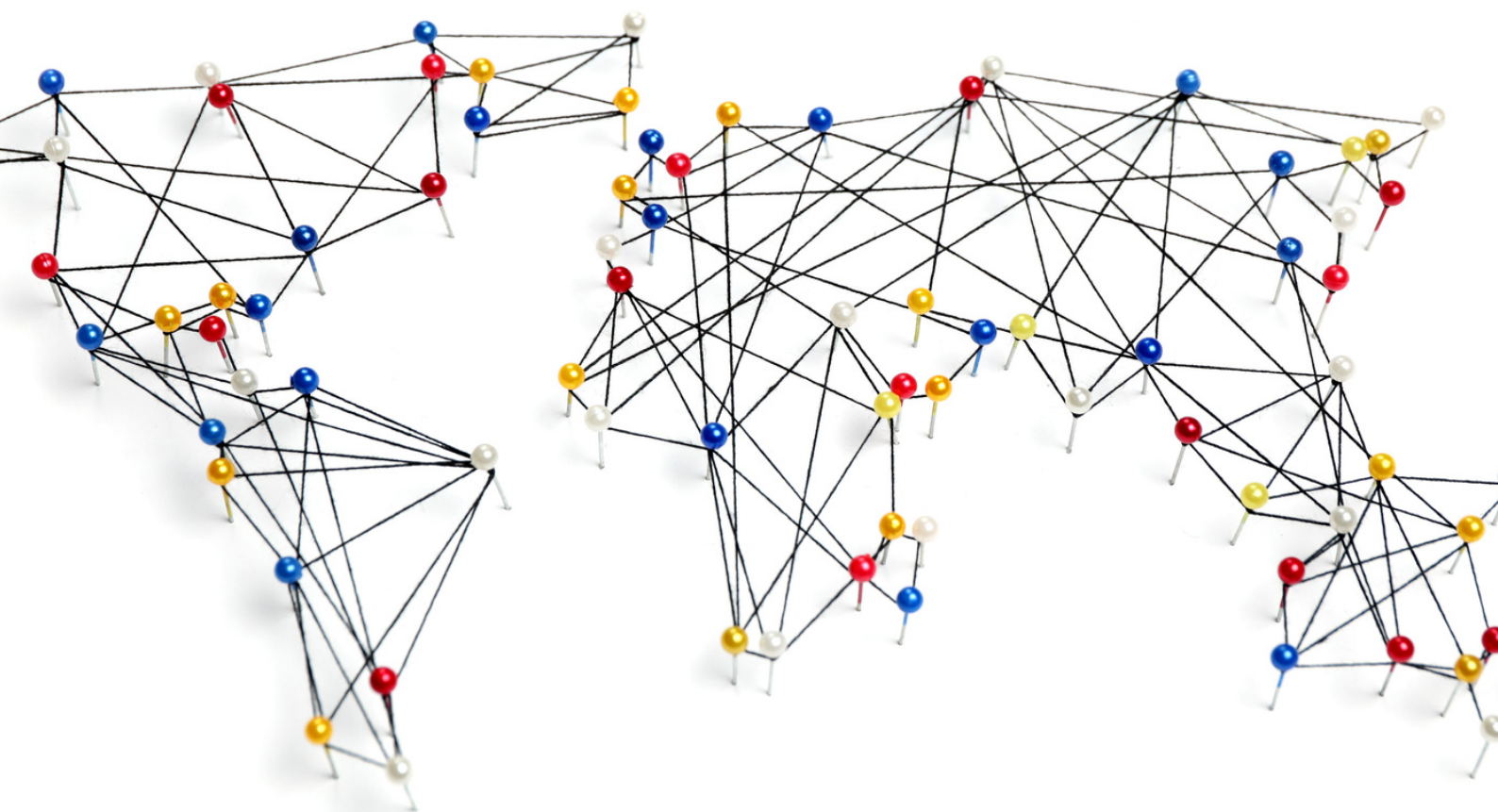


BRITISH CHAMBERS OF COMMERCE

JOB VACANCY
Senior Trade and Customs
Consultant



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ABOUT THE BCC

WE ARE THE HEART OF A DYNAMIC NETWORK SHAPING THE FUTURE OF BUSINESS

Our organisation unites 51 accredited UK Chambers and operates in over 75 international markets. Within our Network, businesses have the opportunity to grow, thrive, and empower their communities.

With roots in the UK and with international influence, our powerful Network amplifies its members' voices, giving companies the opportunity to drive change both in their communities and on the global stage.

Built on over 160 years of history, the Chamber of Commerce Network is passionately committed to giving companies a place to be inspired, the support to grow, and a space where every business belongs. We are Where Business Belongs.

Local Roots

Businesses are the backbone of our nation, so we're proud to celebrate and amplify their impact on local communities. Our UK Network represents over 50,000 businesses which employ six million people across every region of the UK.

Our Chambers use their trusted experience and knowledge to unite businesses, unlock their potential, and in turn, help their communities to thrive. We invite you to join a powerful collective of businesses to connect, grow, and be empowered to make a difference. With the BCC, you're in good company.



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ABOUT THE BCC CONT...

National Influence

People are stronger together, and so are businesses. As a great uniter of businesses, the BCC helps firms of all sizes to achieve more than they could alone. British businesses count on us to help them build relationships at every level and in every region – a scale unmatched by any other organisation.

Dependable pillars of business, our Network exists to support and connect companies. By building meaningful relationships, sharing best practice, fostering new opportunities, and providing practical support, we help member businesses to trade locally, nationally, and globally.

We listen to the priorities and concerns of our members, draw on our extensive knowledge and expertise to support them, and catalyse true regional and national growth.

Accredited Chambers of Commerce are respected advocates for the business communities they represent, ensuring their priorities and concerns are heard in the corridors of power. Policymakers and parliamentarians frequently seek our opinions, recognising our expertise in shaping the business agenda for over 160 years.

Together, we can be architects of a thriving economic landscape.

Global Reach

From the smallest local business to the largest overseas company, the BCC has undeniable influence. Harnessing the power of our extensive international network, we play a pivotal role in driving global trade.

The 19,000 companies we represent overseas encompass 18 million employees. These companies – spread throughout every continent – directly link back to us. Through the BCC's efforts, our small island is the beating heart of an international business network.



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BENEFITS AND PERKS

Here at the British Chambers of Commerce, we pride ourselves on creating a happy working culture. This includes offering personal and work-place benefits to help you have a great work-life balance; taking care of your health and wellbeing as well as supporting you manage life's logistics and making the office a great place to be!

Benefits:

- Life Assurance
- Cycle to work
- Company mobile
- Holiday reward
- Pension scheme
- Medical cashback scheme
- Agile working
- AA Membership
- Private medical insurance
- Recruitment referral bonus scheme
- Social initiatives
- Internal Spotify Account
- Season ticket loan
- Charity fundraising
- Snack cupboard
- Gifted day off for your birthday
- 25 days holiday entitlement, increasing by 1 day each year up to a maximum of 27 days plus 8 statutory bank holidays

BENEFIT

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ROLE OVERVIEW

Title: Senior Trade and Customs Consultant

Directorate: Trade Services

Reporting to: Head of Training and Consultancy

Hours of work: Monday to Friday, 35 hours per week, full-time.

Location: Remote, with regular UK travel for client consultancy delivery and approximately 6-8 in-person team meetings per annum in London or elsewhere in the UK.

Salary: £55,000 - £60,000

Website: www.britishchambers.org.uk and www.chambercustoms.co.uk

The Senior Trade and Customs Consultant will independently deliver and lead complex customs and international trade engagements, from discovery and scoping through technical assessment, recommendations and implementation support.

The role requires substantial practical expertise in Customs Special Procedures, supported by broad working knowledge across wider customs matters. The postholder will take responsibility for the effective delivery of assigned projects within agreed scope, budget and timescales, working collaboratively with colleagues and supporting clients in their dealings with HMRC.

Working within the ChamberCustoms technical framework, the postholder will contribute to proposals and service development, and help strengthen consultancy capability across the ChamberCustoms team and wider Chamber Network.

This is primarily a consultancy and technical-delivery role, rather than a customs declaration-processing or general operational-management position.

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ABOUT CHAMBERCUSTOMS

The British Chambers of Commerce Trade team offers RUN, ADVISE and GROW services to Businesses. ChamberCustoms is a brand and a wholly owned subsidiary of BCC, which provides customs clearance, consultancy and training to businesses and the accredited Chamber Network.

We are a friendly, supportive team working primarily through a virtual office. The role works closely with colleagues across ChamberCustoms and the wider BCC Trade Services function, supporting effective service delivery and engagement with businesses and the Chamber Network.

KEY DUTIES & RESPONSIBILITIES

Consultancy Delivery

- Lead complex customs consultancy engagements, including on-site assessments, feasibility studies, gap analyses, compliance reviews and customs audits.
- Develop practical, compliant and commercially appropriate recommendations, reports, procedures and other client outputs.
- Lead discovery, define technical requirements and contribute to proposals, scoping and resourcing.
- Manage engagements to agreed scope, budget, timescale and technical standards, maintaining accurate records, escalating risks and sustaining an appropriate level of chargeable delivery.
- Coordinate colleagues contributing to projects, delegating agreed tasks and providing clear direction and feedback.
- Support and represent clients in dealings with HMRC, including authorisation applications, audits, enquiries and technical discussions.
- Manage the professional and commercial risks of customs advice by documenting scope, evidence, assumptions and limitations, and seeking assurance or escalation when required.

Customs Special Procedures

- Lead end-to-end Customs Special Procedures projects, assessing the technical, operational and commercial feasibility of areas such as Inward Processing, Outward Processing, Customs Warehousing, Temporary Admission and Authorised Use.
- Prepare HMRC authorisation applications and supporting technical documentation.
- Develop procedures, controls, record-keeping and compliance frameworks, and support implementation and knowledge transfer.
- Provide internal guidance within areas of expertise, escalating high-risk or novel issues through the agreed technical governance route.

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Technical Expertise

- Provide robust advice in areas of demonstrated competence, including classification, origin, valuation, Free Trade Agreements, customs Special procedures, duty optimisation and wider compliance.
- Interpret relevant legislative, regulatory and policy developments, including UK and EU CBAM, and translate them into practical implications for clients.
- Improve technical resources, consultancy methodologies and services in response to client needs and regulatory change.
- Share learning through briefings, reusable resources, case studies, articles, blogs and practical guidance, respecting confidentiality and approval requirements.
- Use technology, automation, AI and other digital tools responsibly to improve research, analysis, efficiency and consistency.

Client & Team Engagement

- Build trusted client relationships, lead meetings and communicate complex matters clearly to stakeholders at all levels.
- Provide technical direction and peer review across relevant consultancy work.
- Support colleagues' development through the team's 'deliver and teach' approach.
- Collaborate openly and positively in a virtual team, sharing information and maintaining strong working relationships.

The role has no formal line-management responsibility but may coordinate project contributors and delegate agreed tasks.

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PERSON SPECIFICATION

Essential

- Significant experience in customs consultancy, compliance or a comparable technical role, including independent delivery of complex client projects.
- Substantial practical expertise in Customs Special Procedures, with end-to-end delivery experience and particular depth in at least one of Inward Processing, Outward Processing, Customs Warehousing, Temporary Admission or Authorised Use.
- Strong working knowledge of UK customs and CDS, with practical client experience in one or more of classification, origin, valuation, Free Trade Agreements, rulings, audits or duty optimisation.
- Strong analytical, report-writing and communication skills, able to translate complex requirements into practical solutions for senior stakeholders.
- Strong project-management and commercial awareness, including scoping, budget control and management of a chargeable workload.
- Sound professional judgement and an understanding of advisory liability, including evidence, scope, assumptions, limitations, peer review and escalation.
- Willingness to travel regularly to client sites throughout the UK.
- Strong interpersonal and collaborative skills, with the ability to build relationships and contribute positively in a virtual team.
- Experience supporting or representing businesses in dealings with HMRC, including audits, enquiries, authorisation applications or technical discussions.
- Confidence using digital tools, with an interest in automation, responsible AI use and improving consultancy delivery.

Desirable

- Knowledge of EU customs or another major jurisdiction.
- Experience of export controls and licensing matters.
- Understanding of the Windsor Framework and customs arrangements affecting movements between Great Britain, Northern Ireland and the EU.
- Knowledge of UK and EU CBAM requirements.
- Experience delivering training or mentoring customs professionals.
- Experience producing technical content for internal or external audiences.

Formal customs or international trade qualifications may be advantageous but are not required; demonstrable professional experience and technical capability are the priority.

USE OF AI IN THE RECRUITMENT PROCESS

We encourage responsible use of AI, including to support structure, spelling, grammar or clarity. Candidates remain responsible for the accuracy and substance of their application, which should reflect their own experience, knowledge and judgement.

Candidates should be prepared to discuss and expand upon anything included in their application during the recruitment process.

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NEXT STEPS

If this role sounds of interest to you, please apply on the Careers section of the main BCC website, with your CV and a cover letter explaining your suitability for the role and motivation to work at the BCC. As part of your covering letter, please address the following:

1. Special Procedures experience

Summarise your experience of delivering end-to-end Special Procedures projects for clients, including the procedures involved, your personal contribution and the implementation outcome.

2. Complex consultancy experience

Provide one example of a complex customs consultancy project you have independently delivered or led, briefly outlining the client requirement, your personal approach, the technical judgement involved and the outcome.

Please keep your covering letter concise and focused on the experience most relevant to this role.

Closing date for applications: Friday 16th October 2026. We reserve the right to close early if we receive a high number of applications.

We look forward to reviewing your application!

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