



Role Description: Regional Assembly Member

Overview

The British Chambers of Commerce (BCC) sits at the heart of a business network that spans the length and breadth of the UK, with links to markets across the world through the BCC's Global Business Network.

The 53 accredited Chambers in the UK are trusted champions of businesses, places, and global trade.

Chambers of Commerce provide a voice to the business communities they represent, amplifying their priorities and concerns. In every region and nation of the UK, Chambers and their members work to improve the local business environment in which they operate.

The Chamber of Commerce network exists to support and connect companies, bringing together firms to build new relationships, share best practice and foster new opportunities. Through practical on the ground support they also help firms trade locally, nationally and globally, including specific support for international trade.

Chambers of Commerce are modern, dynamic, and vibrant champions of business communities all across the UK. Together they are the voice of Britain's civic businesses, helping companies, places, and people to achieve their full potential.

Context & Explanation of Regional Assembly

We will be convening the new Regional and National Assembly structures for the first time in 2019. These replace the previous President's Assembly, which has been disbanded. The Regional Assemblies builds upon the informal regional meetings between representatives of the BCC and the Chamber Network that have been occurring since 2016.

There would be three nominees from each Chamber on the Regional Assembly - President/Chair; another Chamber member; and Chamber Chief Executive.

Under the BCC Articles of Association, the functions of the Regional Assemblies are:

- directly represent the Accredited Chamber Network;
- inform and advise the BCC Board in respect of the following;
 - policy matters and campaigns of common interest to Chambers; and
 - the impact of policy decisions on the geographical areas represented by the Regional Assemblies.
- advise on major issues relating to the prosperity of British industry and economy;
- represent regional Chambers in respect of matters arising in relation to the relevant geographical area;
- nominate candidates for the Board, President and Chair to the National Assembly; and
- nominate candidates for the Nominations Committee to the National Assembly.

Appointment:	One of three by each Accredited Chamber
Status:	Regional Assembly Member
Term of office:	At the discretion of your Chamber provided you remain eligible to serve under the BCC's constitution
Remuneration:	None. Reimbursement of expenses only with the agreement of your Chamber incurred in connection with the performance of duties as Regional Assembly member
Accountable to:	Regional Assembly
Responsible to:	Regional Assembly Chair

Summary of Duties

To ensure BCC policy and campaigns development is linked to Network

Put forward candidates for the BCC Nominations Committee

Three meetings - must meet in first half of year to discharge governance duties in respect of the BCC; meet without BCC representatives; and attend the National Assembly which meets annually on or about the day of (but not at the same time as) the BCC's annual general meeting

All Regional Assembly members are eligible to participate in the work of National Assembly. The functions of the National Assembly are:

- represent the Accredited Chamber Network as the 'voice of the Chamber Network';
- endeavour to ensure that every Chamber is represented at the BCC annual general meeting;
- provide policy and campaigns guidance to BCC on an annualised basis;
- propose a person for appointment as President; and
- nominate persons to the Nominations Committee
- Each Chamber shall be entitled to representation in the National Assembly by way of the appointment as National Assembly Members of those persons appointed to represent that Chamber in a Regional Assembly

Person Specification

Chamber Business Representative Regional Assembly member will:

- Be members of accredited UK Chambers of Commerce; and
- Bring their perspective as a businessperson, and as an Accredited Chamber member, to the Regional Assembly; and
- Be willing to provide their time and commitment to the Regional Assembly over the full term of their appointment; and

Chamber Chief Executive Regional Assembly member will:

- Be a serving Chamber Chief Executive of an accredited UK Chamber of Commerce; and
- Bring their perspective as a Chamber Chief Executive, and as an Accredited Chamber member, to the Regional Assembly; and

- Be willing to provide their time and commitment to the Regional Assembly over the full term of their appointment.

Duration of Appointment

The appointment is at the discretion of your Chamber, provided you remain eligible to serve or unless otherwise terminated in accordance with the BCC's constitution or by law.

Remuneration & Expenses

The role of Regional Assembly member is un-remunerated. Reimbursement of expenses only - by and with the prior agreement of your Chamber - incurred in connection with the performance of duties as Regional Assembly member.